

Charlin Neal Event Contract

Host:

Event Title(s):

Company/ Church:

Address:

Phone Number:

Website:

Planner:

Phone Number:

Email:

Event(s) Scheduled:

Date of Event(s):

Time of Event(s):

- Event 1:

- i)
- ii)
- iii)
- iv)
- v)

- Event 2:

- i)
- ii)
- iii)
- iv)
- v)

- Event 3:

- i)
- ii)
- iii)
- iv)
- v)

This document serves as a binding contract between **BLANK**, hereafter known as “Host”, and **BLANK**, hereafter known as “Planner”, signed **BLANK**. The Host desires to engage in services of the Planner for the **EVENTS** on **DATE** at **LOCATION #1** and **LOCATION #2**. Both parties agree to abide by the following conditions:

- 1) Host and Planner will cover Airfare and Travel, preferred coach. Host and Planner will connect with Artist Management team to determine flight departures/arrivals and locations of airports.

- 2) Host and Planner will cover 3-4 star Hotel Accommodations, 1 room total for Charlin Neal and PERSON. Hotel would need to be approved by Artist Management Team.
- 3) Host and Planner will provide Onsite Transportation.
- 4) Host and Planner will provide meal allowance of AMOUNT (pending the number of travelers).
- 5) Host, Planner, and Artist agree to all negotiations finalized in the Event's Information scheduled above and in all email negotiations.
- 6) Host and Planner agrees to pay AMOUNT total for all engagements, AMOUNT for the EVENT and AMOUNT Honorarium for the EVENT.
- 7) Host and Planner agrees to pay 50% of the deposit on DATE. The remaining balance of AMOUNT will be given on BLANK DATE.
- 8) Checks will be made out to Charlin Neal.
- 9) In the event the Host and Planner cancel event prior to 30 days, then the deposit of AMOUNT will be fully reimbursed. If canceled, it is the Host and Planner's responsibility to handle all canceled airfare ticket accommodations and hotel accommodations.
- 10) In the event the Host and Planner cancel event 30 days or less, then 50% deposit of AMOUNT will not be reimbursed. If this situation happens, artist is willing to allow 50% deposit of original date(s) scheduled to be transferred to another date in the future. If canceled, it is the Host and Planner's responsibility to handle all canceled airfare ticket accommodations and hotel accommodations.
- 11) If Artist cancels event(s) prior to 30 days, 50% deposit of AMOUNT will be reimbursed and the Artist will be responsible for refunding airfare ticket accommodations to the Host and Planner.
- 12) If Artist cancels event(s) 30 days or less, 50% deposit of AMOUNT will be refunded including the honorarium of AMOUNT if the specific amount has already been deposited. The Host and Planner will be responsible for refunding airfare ticket accommodations and hotel accommodations.

Host's Signature:

Date:

Planner's Signature:

Date:

Artist's Signature:

Date: